

2018 Assessment Return - REMINDER Items and Check List

Check ✓	Did You Remember To:
<input type="checkbox"/>	Advertise in The Saskatchewan Gazette (excluding Cities) and record the publish date.
<input type="checkbox"/>	Submit all your Agreements to Adjust Assessment, Question 3, if applicable.
<input type="checkbox"/>	Submit all your Fixed Assessment Agreements (farmland), Question 4, and submit all related bylaws if applicable.
<input type="checkbox"/>	Complete, sign and date your Assessment Return form in <u>INK</u> .
<input type="checkbox"/>	Identify your Assessment Service Provider and Sign and Date on page 1b. for the Primary Audit.
<input type="checkbox"/>	Make a copy of your submitted Assessment Return and keep it on file for the municipal records. Mail the original Assessment Return back to us at : Quality Assurance Division - SAMA 301-2201 11th Avenue Regina, Saskatchewan S4P 0J8

We are always more than happy to provide you with any assistance you may need. However, you may find that reviewing the SAMPLE return form first to be beneficial.

The SAMPLE return form can be found on the website at www.sama.sk.ca under:

For Municipalities > Forms > Roll Confirmation Forms > 2018 Assessment Return > Sample.

If you have any comments, feedback, or questions please contact the Quality Assurance Division and ask to speak to one of the Quality Assurance Roll Examiners Toll Free at 1-800-667-7262 or E-mail us at roll.conf@sama.sk.ca



The screenshot shows the SAMA website interface. At the top is the SAMA logo and navigation menu. The main heading is 'samaView Assessment Information Online' with a 'Search Now' button. Below this are four columns of links:

- For Property Owners:**
 - Order Detailed Property Reports
 - Order Sales Information
 - Appealing an assessment
 - Providing information to SAMA
 - FAQs about assessment
 - Find nearest SAMA office
- For Municipalities:**
 - Using SAMA's services
 - Educational Publications
 - Forms
 - Audit Guides
 - Roll Confirmation Reports
 - Statutory Audit Reports
- Online Publications:**
 - 2011 Assessment Manual
 - Market Value Handbook
 - 2011 Cost Guide
 - ... or order a copy of these publications
- What's New:**
 - Maintenance Service Fee Effective in 2015
 - Property Assessment 101 - SAMA's presentation to the 2015 SAMA Convention

At the bottom, there is a footer with contact information: © Saskatchewan Assessment Management Agency - 200 2201 11th Avenue - Regina, Saskatchewan - S4P 0J8 - Phone: 306-924-8000 or 1-800-667-7262